

**ARKANSAS SPEECH-LANGUAGE-
HEARING
ASSOCIATION**

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**Association
BY-LAWS
Revised May 2013**

ARTICLE I: NAME

The name of this organization shall be the Arkansas Speech-Language-Hearing Association, herein referred to as the "Association".

ARTICLE II: PURPOSE

The Arkansas Speech-Language-Hearing Association supports the professional interests of members of the Association, thereby, promoting comprehensive services for persons with communicative disorders.

ARTICLE III: CODE OF ETHICS

The Arkansas Speech-Language-Hearing Association adopts the current Code of Ethics of the American Speech-Language-Hearing Association (ASHA) as the fundamental rules of ethical conduct for its members.

ARTICLE IV: MEMBERSHIP

1. Membership Categories

The "Association" shall be comprised of the following types of membership:

- A. Full Membership
- B. Inactive Membership
- C. Associate Membership
- D. Student Membership
- E. Life Membership
- F. Honorary Membership

2. Termination of Membership

- A. Revocation of licensure by the Arkansas Board of Examiners in Speech Pathology and Audiology and/or revocation of Certificate of Clinical Competence (CCC) by the American Speech-Language-Hearing Association (ASHA) shall be cause for termination of Membership.
- B. Any Member whose dues are not paid before February 15 of the current fiscal year shall be dropped from Membership.

3. Reinstatement of Membership

Contingent upon receipt of dues and reprocessing fee or reinstatement of Arkansas licensure and/or ASHA CCC, persons whose Membership or Associate

Membership has been terminated may be reinstated. Reapplication for affiliation and approval by the Membership Committee and Board shall be necessary for reinstatement.

4. Categories of Membership

A. Full Membership

1) *Application*

Individuals seeking membership in the “Association” shall submit a complete application provided by the Membership Committee.

2) *Eligibility*

- a. (1) Full members must hold the graduate degree with major emphasis in Speech-Language Pathology, Audiology or Speech-Language or Hearing Science; or (2) a graduate degree and present evidence of active research, interest, and performance in the field of human communication. Membership is dependent upon the recommendation of the Membership Committee and approval of the Board of Directors.
- b. Members must agree to abide by the ASHA Code of Ethics, which has been adopted by the Arkansas Speech-Language-Hearing Association.

3) Members must pay annual dues before February 15.

4) Members of our predecessor organization prior to January 1, 1971 may retain Membership without satisfying the Graduate Degree requirement.

5) *Rights and Privileges of Membership*

Full Membership bestows the right to:

- a. Cast ballots in Association elections.
- b. Cast ballots for by-laws changes.
- c. Serve as Committee Chairperson and/or member.
- d. Receive access to Association publications.
- e. Participate in Association functions at Membership rates.
- f. Serve as an Association Officer.

B. Inactive Membership Status

- 1) Members shall be eligible for inactive status upon written request to the Membership Committee and payment of a fee set by the Board of Directors.

- 2) Members continuing to be fully employed within the state are not eligible for inactive status.
- 3) During inactive status, members relinquish all rights and privileges in Article IV, Section Two, C.
- 4) To terminate inactive status, members need not reapply for Membership but must complete a membership renewal form and submit it to the Membership Chair stating their intent to regain full status and must pay full dues for that current year.

C. Associate Membership

1) *Application*

Individuals seeking Associate Membership in the Association shall complete an application provided by the Membership Committee.

2) *Eligibility*

- a. Associates shall be those who do not meet the requirements to become full members or individuals who have an interest in the field of communication disorders. Membership is dependent upon recommendation of the Membership Committee and approval of the Board of Directors.
- b. Associates must agree to abide by the ASHA Code of Ethics, which has been adopted by the Arkansas Speech-Language-Hearing Association.
- c. Associates must pay annual dues before February 15.

3) *Rights and Privileges*

Associate Membership bestows the right to:

- a. Serve as a Committee member.
- b. Receive access to Association publications.
- c. Participate in Association activities at Membership rates.

D. Student Membership

1) *Application*

Individuals seeking Student Membership shall complete an application provided by the Membership Committee. Students must reapply for Student Membership in order to verify their full-time student status.

2) *Eligibility*

Individuals seeking Student Membership in the Association shall complete an application provided by the Membership Committee.

- a. A Student Member shall be one who presently is pursuing a full-time (as defined by the individual's educational institution) course of study leading to an academic degree in Speech-Language Pathology, Audiology, Speech and Hearing Science or a related area.
 - b. Eligibility shall be determined by yearly validation of full-time student status.
 - c. Student Membership is dependent upon the recommendation of the Membership Committee and approval of the Board of Directors.
- 3) Students must agree to abide by the ASHA Code of Ethics, which has been adopted by the Arkansas Speech-Language—Hearing Association.
 - 4) Students must pay annual dues upon application before February 15.

5) *Rights and Privileges*

Student Membership bestows the right to:

- a. Serve as a Committee member.
- b. Receive access to Association publications.
- c. Participate in Association functions at Student Membership rates.

E. Life Membership

- 1) A member may apply to the Membership Committee for Life Membership and be granted such Membership automatically when all the following conditions are met.
 - a. Attainment of age 65.
 - b. Retirement from full-time professional employment.
 - c. Full Membership in the Association for five consecutive years immediately preceding application.
- 2) In special instances, these requirements may be waived by the recommendation of the Membership Committee and approval by a three-fourths vote of the Board of Directors.
- 3) A Life Member shall continue to enjoy all the rights and privileges of Full Membership but shall not pay dues.

F. Honorary Membership

Honorary Membership may be granted at the discretion of the Board of Directors.

ARTICLE V: DUES

Annual dues of the “Association” shall be determined by the Board of Directors.

ARTICLE VI: GENERAL ORGANIZATION

The business of the “Association” shall be conducted by the Board of Directors elected by the membership.

1. Designation

The Board of Directors shall be the group empowered and required to administer the affairs of the Association.

2. Eligibility

All candidates for positions on the Board of Directors must have been Full Members of the Association for at least one year prior to their nomination.

3. Duties

The Board of Directors shall exercise general management of the affairs of the Association. It is the body to which all officers and committees report and are directly responsible. (In general, its duties shall be executive and it is empowered to perform all duties not reserved for the Membership). Its activities and recommendations shall be reported at each business meeting.

4. Board Membership

The Board of Directors of the Association shall consist of the following.

- A. President
- B. Past President
- C. President-Elect
- D. Secretary
- E. Treasurer
- F. Vice President for Audiology and Hearing Services
- G. Vice President for Speech-Language Pathology Services
- H. Vice President for Continuing Education
- I. Vice President-Elect for Continuing Education
- J. ASHA Advisory Councilor (ex officio and non-voting)

5. E. Termination of Board Membership

- A. Upon two (2) consecutive, unexplained absences by a Board member, that office shall be declared vacant. Replacement of that office shall be in accordance with the by-laws governing succession or vacancies.
- B. Any member of the Board of Directors may be removed from the Board by three-fourths vote of the Full Members of the Association. Mail ballots will be

used and only ballots received within twenty—one days of mailing will be counted.

- C. Action for such removal may be initiated by a majority vote of the Board of Directors or by the signed petition of a least 5 percent (5%) of Full Membership of the Association presented to the Board of Directors.

6. *Meetings*

- A. The Executive Committee consisting of the President, President-Elect and Past President shall convene on a monthly basis. Executive Committee business may be conducted by any communication medium.
- B. The Board of Directors shall meet a minimum of six times per year. The meetings of the Board of Directors shall be open, except when an Executive Session is called by the President. Board business may be conducted by any communication medium.
- C. A quorum consisting of a simple majority of the voting Board Members shall be present in order to conduct Association business.

7. *Liability Clause*

No member of the ArkSHA Board of directors shall be personally liable to this Association or to any member of this Association for breach of any duty owed to the Association or its Members, provided however, that this provision does not relieve a Board Member from liability based upon acts that were not performed in good faith or those which involved a known violation of law, or if the act resulted in receipt by the person of any improper personal benefit

ARTICLE VII: ASSOCIATION COMMITTEES

1. *Standing Committees*

There shall be eleven standing committee unless otherwise determined by the Board of Directors. The supervising officer and the committee responsibilities are delineated in the Policies and Procedures Manual.

- A. Executive Committee
- B. Nominations and Elections Committee
- C. Honors and Awards Committee
- D. Marketing/Recruitment Committee
- E. Membership Committee
- F. Archives and History Committee
- G. Publications Committee
- H. Budget Committee
- I. Professional Practices Committee
- J. Convention Committee
- K. Continuing Education Committee

2. *Ad Hoc Committees*

An Ad Hoc Committee is a temporary committee appointed by the President with the approval of the Board of Directors for a special purpose or to fulfill a specific duty not provided for by a standing committee with the specific charges to each Ad Hoc Committee assigned by the President.

ARTICLE VIII: HONORS AND AWARDS

Honors may be awarded to individuals who have made distinguished or outstanding contributions to the field of communication disorders or to the Arkansas Speech-Language-Hearing Association. These awards shall be made upon recommendation of the Honors Committee, with final approval by the Board of Directors. All recipients of Honors and Awards shall be recognized at the Association Convention or Annual Business Meeting.

ARTICLE IX: MEETINGS OF THE ASSOCIATION

A business meeting shall be held annually at a time and place determined by the Board of Directors at the first meeting of the year.

1. *Rescheduling of the Annual Business Meeting.*

In the event of an emergency, the Board of Directors may, by two-thirds vote, cancel and reschedule the Annual Business Meeting.

2. *Board Empowerment*

Upon Cancellation of the Annual Business Meeting, the board of Directors shall be empowered to transact all urgent business of the Association prior to the rescheduled meeting.

ARTICLE X: RULES OF ORDER

Current Roberts Rules of order shall govern the conduct of each meeting.

ARTICLE XI: DISSOLUTION

If the Arkansas Speech-Language-Hearing Association is dissolved, any assets remaining after all debts have been fully satisfied shall be donated to the American Speech Language and Hearing Foundation.

ARTICLE XII: DISCRIMINATION

The Arkansas Speech-Language-Hearing Association shall not discriminate on the basis of race, national origin, religion, age, gender, gender identification, sex, sexual

orientation, or disability. All programs and activities of the Association shall be conducted in furtherance of this policy.

ARTICLE XIII: AMENDMENTS

1. Proposal

Amendments may be initiated by the Board of Directors, By-laws Review Committee or by a written proposal signed by 5% of Full Members of the Association and presented to the Board of Directors.

2. Approval

Proposed amendments shall be presented and discussed at the next business meeting of the Association. Voting shall be by mail ballot of the current voting membership. Approval by two thirds of those members voting within twenty-one (21) days from the mailing of the ballots shall be necessary for adoption.

BY-LAWS ADOPTED: November 1991.
BY-LAWS AMENDED: November 1992.
BY-LAWS AMENDED: November 1995.
BY-LAWS AMENDED: November 1998.
BY-LAWS AMENDED: November 1999.
BY-LAWS AMENDED: January 2000.
BY-LAWS AMENDED: October 2003.
BY-LAWS AMENDED: October 2010
BY-LAWS AMENDED: May 2013